

**Louisville Fire Protection District  
Board of Directors Regular Meeting  
April 10, 2008**

In Attendance: Board members Abbott, Ross, Schmidt, Varra & Yost  
Chief Parker  
Several Staff Members

President Yost called the meeting to order at 8:00 p.m. Roll call was taken and all board members were present. Board member Schmidt moved to approve the minutes of the March 13 meeting. Board member Ross seconded, motion carried. Board member Abbott moved to approve the notes for the 3/4 and 3/11 work sessions. Board member Varra seconded, motion carried.

Chief Parker introduced several staff members who presented updates of the activities in their departments. He then presented his report.

- The ambulance service has been operating for just a few days now. It's started out slow which was good since it allows for adjustments.
- Chief Parker plans to forego all capital improvements except RFP - would like to board approval to send it out. This is just for the preliminary design. Board member Schmidt moved to approve the draft RFP with for architectural drawings of Station 1 with one modification to add a not to exceed clause. Board member Abbott seconded, motion carried.
- We have looked at three different firms to provide our ambulance billing. Pridemark has been selected. They are local, competitive, and willing to negotiate with us. Details were explained.
- We did receive the grant for thermal imaging cameras and are evaluating different ones now.
- Discussed how to move forward in requesting the land donation at 104<sup>th</sup>/Cherry St.
- On a fire call, 2717 was pulled out and staged at St 2, but wasn't pulled out all the way. Someone hit the close button and the door came down and hit the truck. We had someone from E-One come out to ensure the ladder wasn't damaged. Claims have been submitted to insurance.
- We've done a quarterly administrative review of the budget and are currently on target. Discussed how to fund the Station 1 project.
- Information re: the ambulance subscription program will be prepared for the next board meeting.
- Still working on mutual aid agreement with Rocky Mountain Fire Authority.

Financial Report

**General Fund**

**Checking:**

Old Balance	2/29/2008	\$	48,821.40
Deposits		\$	926,644.68
	Feb Co Ck	\$	840,769.68
	Plan Reviews		1,375.00
	Wells Fargo IBS		84,500.00
New Balance		\$	975,466.08

Disbursements		\$ 931,336.06
	Bills	\$ 116,377.05
	Pension Fund (From County check)	164,959.01
	Wells Fargo IBS (Deposit to Gen Fund Investment Acct)	650,000.00
New Balance	3/31/2008	\$ 44,130.02
Other:		\$ 2,561,740.17
	Wells Fargo Money Market	\$ 2,051,895.39
	Wells Fargo Investments (includes Emergency Reserve)	503,750.00
	Length of Service Accounts	6,094.78

Board member Abbott moved to approve the Financial Report Board member Ross seconded, motion carried.

#### Bills

Av-Tech Electronics	Troubleshoot radio in 2716	\$ 82.00
HSBC Business Solutions	Office, station, & training supplies	507.37
City of Louisville	Water & sewer - St 1	62.79
Comcast	Upgraded cable tv	19.05
Frontier Radio Communications	Pager repair	131.17
Teri Farrell	Reimb - supplies for Academy cake	26.00
Sue Cook	Website maintenance	500.00
Walter Trotter	Reimb - paper towels	54.49
Division of Fire Safety	Written tests	60.00
Louisville Rec Center	Annual pass	5,000.00
Outback Steakhouse	Gift certificates - officers	350.00
Professional Window Cleaning	St 2 bay door windows	325.00
Instant Imprints	t-shirts	1,258.00
Kinsco	Traffic vests	189.47
Marcie Weber	Petty cash	100.00
CVC Inc	Ambulance supplies	1,156.74
Diamond Shamrock	Fuel	2,071.80
Conterra, Inc	Ambulance supplies	65.50
Postmaster	Stamps	41.00
Bound Tree Medical	Ambulance supplies	145.68
Emerg Medical Products	Ambulance supplies	524.30
Neve's Uniforms	Shirts	308.80
Ralph Shaw	Legal fees	375.00
Division of Fire Safety	Written tests	240.00
Low Voltage Installations	Repair & programming alert system	160.00
Sam's Club	2 Bed frames	65.90
Community College Aurora	Schick - NREMT-P practical	175.00
Alpha Source	Batteries	209.74
Qwest	St 1 phone service	137.73
Municipal Emerg Services	Fit testing	50.00

Bound Tree Medical	Ambulance supplies	\$ 835.46
Sean Eaton	Reimb - ambulance supplies	23.64
Exquisite Enterprises	Nameplates, perpetual plaques	14.90
Eric Berger	Reimb - banquet supplies	96.27
Rky Mtn Power Generation	Water pump	211.50
Neve's Uniforms	Nameplate, shirts, pants	711.15
Inventory Trading Co	Work shirt, sweat pants	79.00
Ireland Stapleton	Legal fees	165.00
City of Louisville	Water & sewer	68.12
Via Tek	PC/network support; spam & virus protection	444.00
TCI Tire Centers	Balance of tires for Ranger	33.95
Home Depot	Nuts, screws	16.66
Neve's Uniforms	Boots, pants	395.80
Reis Environmental	Automotive charging adapters	95.94
Eldorado Artesian Springs	Drinking water	93.25
Av-Tech Electronics	Blue LED	112.45
Crowfoot Tribbett Agency	Increased liability insurance	437.00
Conterra, Inc	Ambulance supplies	9.25
Cbeyond	Nextel phones - service	516.03
Bound Tree Medical	Sinus decongestant	6.93
The Daily Camera	Election cancellation notice	38.28
Cintas	Mechanic's uniform service, mats	104.24
Western Disposal	Trash removal	100.25
Postmaster	Stamps	41.00
Nextel Communications	Nextel phones - service	361.83
WS Darley	Gloves	2,804.85
Carla Doggett	Cleaned stations	358.00
Philips Medical Systems	Ambulance supplies	1,699.55
Bound Tree Medical	Ambulance supplies	116.50
Louisville Auto Supply	Parts	214.19
Exquisite Enterprises	Number name plates	36.00
Turner Brothers Inc	Bay door 2 repair	1,388.82
Xcel Energy	Utilities	2,026.73
Arbor Occupational Medicine	Physical	245.00
Witmer Associates	Helmet shields	846.00
Bound Tree Medical	Ambulance supplies	2,775.35
Morrell Printing Solutions	Door hangers	157.09
VFIS	Renewal - life insurance policy	12,477.60
Chase Bank	Medicare Hospital Insurance - Feb	724.22
PERA	Employer contribution – February	8,127.77
PERACare	Health insurance – February	1,450.74
Intuit	Payroll service fee - March	37.68
Bill Dhieux	Wages	4,096.00
Walter Trotter	Wages	4,169.60
Chris Mestas	Wages	3,915.20
Marcie Weber	Wages	1,580.80
Jackie Fry	Wages	4,793.60

Michael Schick	Wages	\$ 5,601.02
Tim Parker	Wages	7,179.18
Adam Bowler	Wages	3,438.40
Jeff Schuppe	Wages	3,438.41
Sean Eaton	Wages	3,438.40
Nick Hoskin	Wages	3,438.40
Jason McKean	Wages	3,438.40
James Bage	Wages	2,750.72
Trisha Christensen	Wages	3,052.80
Shawn Stark	Wages	3,052.80
Irving VanderVegt	Wages	3,052.80
Board Salaries	3/4, 3/11, 3/13	<u>1,050.00</u>
<b>TOTAL</b>		<b>\$ 116,377.05</b>

Board member Ross moved to approve the payment of the bills. Board member Abbott seconded, motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary